



IAFP-CAFPNA Member Travel Scholarship

Proudly sponsored by:



Cindy Jiang

Global Food Safety Ambassador

(Retired from McDonald's Corporation)

Objective: To provide travel funding for a full-time graduate student or a young professional to attend the IAFP Annual Meeting (including symposia and technical sessions) and the **Chinese Association for Food Protection in North America (CAFPNA)**. Scholarships will be awarded to a student enrolled full-time in a college/university food safety-related degree program, or to a young professional with three years or less of working experience.

*For the 2024 program year, we will give \$ 800 USD cash support for the travel of one graduate student/young professional to attend **IAFP 2024**, to be held **July 14–17, 2024 in Long Beach, California**.*

Application Deadline: Sunday, April 19th, Friday, 2024

Criteria for Applicants

- Be a current Member of IAFP and CAFPN
- Be a full-time graduate student or young professionals with three years or less of working experience
- Demonstrate interest in and commitment to food safety and quality study or work in relevant fields, including but not limited to food science, microbiology, toxicology, or other program related to food microbiological or toxicological safety at the time of the application deadline
- Submit an application as instructed on the application website (see next page) by **April 19th, Friday, 2024**, that includes the following documents as **one PDF**:

1) Completed CAFPN

2) Statement of Interest (*one page maximum*) explaining:

- Why you are interested in food safety and quality
- Your career aspirations
- Why you wish to attend the IAFP Annual Meeting and CAFPN affiliation meeting

3) One letter of recommendation (*one page maximum*) from faculty member or department head or your current supervisor or your manager/colleague to include:

- Outstanding qualifications/contributions made throughout the applicant's academic/professional career
- Potential value that the applicant possesses toward making significant future contributions in the food safety profession



4) **Additional information** (*one page maximum*) to include:

- List of received awards, honors, travel grants, scholarships, etc.
- Schools attended
- Involvement in local IAFP Affiliate and/or CAF-PNA
- Related activity or work

Additional Information for Application

- Applicant is required to attend the IAFP and CAF-PNA affiliation meeting to receive the award.

Submitting Applications

- The **application form** is attached with this email and also can be downloaded from CAF-PNA website: <https://www.cafpna.org/> under important resources tab.
- **The application form and all required documents must be submitted in English by the established deadline as one PDF to cafpnateam@gmail.com.** Please follow directions carefully to avoid errors.
- If you have questions about this travel scholarship or the required documents, please contact **Cassandra Chen** at cassandra.chen@outlook.com.
- Once you have submitted your complete application (**no more than 4 pages**), you will receive an acknowledgement of receipt within 48 hours from **Cassandra Chen**. (If you do not, please contact Cassandra)
- Applicants will be notified of the final decision no later than **May 10th, 2024**.

Travel Guidelines

Recipient Responsibilities

- If required, the recipient will secure passport and visa for travel. Fees for passport and visa are NOT reimbursable. A letter of support can be provided upon request to apply for a passport/visa from IAFP.
- Travel scholarship is not transferable to another student or professional.
- Recipient *please plan to arrive and be rested for attendance at the CAF-PNA annual meeting*.
- Recipient is asked to submit a written summary of their experiences at the CAF-PNA Annual Meeting by **August 16, 2024**, for publication on *CAF-PNA newsletter*.

Questions regarding the reimbursement policy for the CAF-PNA Travel Scholarship should be directed to Cassandra Chen, Awards Coordinator.



CAFPA Travel Scholarship Judging Procedure

Procedure for applicant evaluation

This procedure is designed with the intention of providing a matrix to help the award jury select a winner with an equitable, semi-quantitative method. Applicants have been instructed to provide specific information that reflects the expectations and specific intent of the CAFPA Member Travel Scholarship.

The jury's task is to evaluate the applicant by assessing his or her application against the criteria listed above and applying the 1-10 Rating Scale given below. To obtain each criterion's weighted score, multiply the criterion's

% weight (in decimal format) times the score that was assigned from the 1-10 Rating Scale. Applicants should be ranked for each criterion on their own merit and should also be ranked in relation to other nominees. The table provided on the next page should be used to organize the evaluation data. Add the weighted scores in order to obtain the overall ranking of the candidate.

Rating Scale

| | |
|-------------|---|
| 9.0 – 10.0 | Outstanding: performance exceeds <i>judge's</i> expectations for criterion |
| 8.0 – 8.9 | Above average: performance is above average expectation level for criterion |
| 7.0 – 7.9 | Average: performance meets average criterion expectations |
| 6.0 – 6.9 | Below average: performance below expectations |
| 5.9 or less | Unsatisfactory or not applicable: performance does not meet criterion expectations, or the criterion does not apply to the candidate |

The following is an example of an applicant receiving a perfect score (10 in each criterion).

| Award Criteria | Criterion % Weight (x Factor) | Judge's Score | Weighted Score |
|--------------------------|-------------------------------|---------------|----------------|
| Statement of interest | 50 % (0.50) | 10.0 | 5.0 |
| Letter of recommendation | 30 % (0.30) | 10.0 | 3.0 |
| Awards, honors | 10 % (0.10) | 10.0 | 1.0 |
| Related activity or work | <u>10 %</u> <u>(0.10)</u> | 10.0 | <u>1.0</u> |
| | 100 % | | 10.0 |

Rating nominees and determining recipient of the award

These ranking categories should be used by the jury to determine if applicants merit receiving the CAFPA Member Travel Scholarship. The CAFPA Member Travel Scholarship recipient will be the highest ranking of all nominees. The ranking should be 8.0 or higher in order to be named as the recipient. However, if no applicant meets this ranking level, judges may present rationale to the committee chair for selecting an applicant whom they feel is a worthy recipient of a Travel Scholarship or allocate the award to CAFPA student presentation competition winners.